



Black Belt Community Foundation 2018 Arts Grant Application

INSTRUCTIONS: Applications must be postmarked by **April 2, 2018**. Complete proposals may also be hand-delivered to the Black Belt Community Foundation's office at 609 Lauderdale Street, Selma, AL or emailed to asoule@blackbeltfound.org no later than **4:00 PM Central Time on Monday, April 2, 2018**. Late or faxed applications will **NOT** be accepted.

Attendance at one of the workshops is MANDATORY to be considered for a 2018 Arts Grant.

Headquartered in Selma, Alabama, The Black Belt Community Foundation (BBCF) invites groups and organizations based in and serving Alabama's Black Belt to apply for one-year grants for community-led arts activities around the 12-county Black Belt region. **Approximately twenty grants not to exceed \$3,000 each with a 25% match either monetary or in-kind will be granted.**

BBCF through its arts grants seeks to support efforts that will advance arts education, assist arts organizations, provide exposure and participation in the arts for the Black Belt citizens and communities. Grant applications should fall within the following guidelines:

1. In-school, after school and summer arts education programs. Preference will be given to organizations that will be teaching arts skills.
2. Attendance in professional development conferences and/or bring in consultants to work with capacity building within the arts organization.
3. Present and/or produce arts events for local constituents.

BBCF's mission is to forge a collective stream of giving from the community and other sources so we, the people of the Black Belt, can enhance our continuing efforts to lift ourselves by taking what we have to make what we need.

WHO MAY APPLY: BBCF only funds organizations **based in and serving** communities in our 12-county region: Bullock, Choctaw, Dallas, Greene, Hale, Lowndes, Macon, Marengo, Perry, Pickens, Sumter, and Wilcox. We anticipate that grants will be awarded in each county. Projects that cross Black Belt county boundaries must include a letter of support from a partnering organization in the county where the project will be conducted.

Please note that grants will NOT be awarded to:

- individuals
- political organizations, officials, or candidates for public office
- fundraising drives or events
- school systems
- tickets for benefit
- lobbying activities
- scholarship or endowment funds

Please note that grant applications will be disqualified if:

- the organization requests more than the maximum amount
- the organization writes more than one grant

REMINDER: If at any time you have questions and/or need clarification, please contact Angie Soulé by **4:00 pm on Monday, March 26, 2018** at 334-874-1126, ext. 106 and she will be glad to assist you.

Grant Application Review Process and Timeline

BBCF 2018 Arts Grant Applications will be reviewed through a comprehensive process conducted by the BBCF Arts Grant Committee. The BBCF Board of Directors will make the final decision no later than **April 2018** and award grants on **May 5, 2018**.

Funded organizations are expected to attend the grant ceremony.

Please make sure to notify or send an invite to Angie Soulé for your event, festival or program. The BBCF would like to see the impact your grant is having and take photos for our annual report.



Black Belt Community Foundation

2018 Arts Grant Application

PART I: Organizational Information

Organization's Legal Name:		Amount of Request: \$	
Mailing Address:			
City:	State:	Zip:	County:
Contact Person: <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Rev.	First Name:		Last Name:
Contact Number:	Home: ()	Work: ()	Cell: ()
Email Address:			
Tax ID:		Year Organization was founded:	

Fiscal Agent's Information (if applicable)

Does your organization have tax-exempt status [501(c) (3)]? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If your organization is not an incorporated nonprofit with tax-exempt status acknowledged by the Internal Revenue Service, you MUST submit this grant proposal through a qualified Alabama tax-exempt organization that will serve as your fiscal agent. This organization must be located within our 12-county service area. Please contact the Black Belt Community Foundation office at (334) 874-1126 for more information.</i>			
Fiscal Agent's Legal Name:			
Mailing Address:			
City:	State:	Zip:	County:
Contact Person: <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Rev.	First Name:		Last Name:
Contact Number:	Home: ()	Work: ()	Cell: ()
Email Address:			
Tax ID:		Year Organization was founded:	

Part II: Grant Request Information (Application Responses 2 Pages Not Including Attachments)

Project Name:	Start Date:	Project End Date:
Approximately how many individuals will your project engage?		
Select the major area your proposed Arts project will address:		
ARTS EDUCATION PROGRAMS: <input type="checkbox"/> IN-SCHOOL <input type="checkbox"/> AFTER SCHOOL <input type="checkbox"/> SUMMER PROGRAMS		
PROFESSIONAL DEVELOPMENT: <input type="checkbox"/> CONFERENCES <input type="checkbox"/> CONSULTANTS <input type="checkbox"/> WORKSHOPS/FESTIVALS		
ARTS EXPOSURE: <input type="checkbox"/> PRESENT THE ARTS <input type="checkbox"/> PRODUCE THE ARTS		
1. Attachment 1 – GRANT NARRATIVE		
2. Attachment 2 – PROJECT IMPACT		
3. Attachment 3 – ARTISTS AND ART ORGANIZATIONS BIOGRAPHICAL INFORMATION		
4. Attachment 4 - BUDGET		
3. Attachment 5 – LIST OF ORGANIZATON'S OFFICERS/LEAD VOLUNTEERS		
Authorization <i>Two original and legible signatures are required before a grant application will be considered for funding.</i> The governing board or leadership group of our organization has approved the submission of this request for grant support from the Black Belt Community Foundation.		
_____ <i>Executive Director or Lead Volunteer Date</i>		_____ <i>Board Chair or Additional Lead Volunteer Date</i>



Black Belt Community Foundation

2018 Arts Grant Application

ADDENDUM

This section has been added to reflect the new strategic goals.

As you are developing your proposal, consider the following for each category (including but not limited to):

Part II: Grant Request Information

Select the major area your **proposed ARTS project** will address:

IN-SCHOOL, AFTER SCHOOL AND SUMMER ARTS EDUCATION PROGRAMS

ATTENDANCE IN PROFESSIONAL DEVELOPMENT CONFERENCE AND/OR CONSULTANTS

PRESENT OR PRODUCE THE ARTS FOR LOCAL CONSTITUENTS

1. In-School, after school and summer arts education programs

The proposals for the above programs are to be developed around the four disciplines of art. The four disciplines of art are visual arts, music, dance and theatre/performing arts. The proposed project can be written for one discipline or a combination of the disciplines. **For example, a summer art camp proposal can be written to bring in a musician to teach guitar and a visual artist to teach drawing and painting.**

2. Attendance in Professional Development Conference and/or bring Consultants

To attend workshops and conferences and/or bring in a consultant to enhance and build your programs. **An example of this would be a local museum director attends a conference sponsored by the Alabama Museum Association in order to learn how to set up displays.** Proposals for professional development would be taken from the following:

- a. Festivals
- b. Museums
- c. Cultural Arts Centers
- d. Arts Councils
- e. Theatre/ Performing Arts Centers

3. Present or produce the arts for local constituents

To help bring the arts to local venues. **An example of this would be to sponsor a local stage at an arts festival. Another example would be to help purchase a microphone for a local performing arts company to use during their stage productions.**

- a. Festivals
- b. Museums
- c. Cultural Arts Centers
- d. Arts Councils
- e. Theatre/ Performing Arts Centers
- f. Community Centers
- g. Faith Based Organizations



ATTACHMENT 1: Grant Narrative

Project Description: 1. Summarize the project or activity for which funds are being requested. Describe how the project will impact the proposed Arts project area



ATTACHMENT 2: Project Impact

Answer the following:

1. In order to accomplish the project, what resources will you need?
2. What activities will your organization provide to accomplish the project and who will the project reach?
3. When the project is accomplished, what will be measured and what are the results of the activities



ATTACHMENT 3:

Artists and Art Organizations Biographical Information

A large, empty rectangular box with a thin black border, intended for biographical information about artists and art organizations.



ATTACHMENT 4: BUDGET

Applicant:
Overall Budget: \$
Grant Request: \$
Project Date(s):
Project:

Project Budget:

	Overall Budget	Grant Request	In-Kind (25%)
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Total	\$	\$	\$

The Black Belt Community Foundation 2018 Arts Grant requires a 25% match. Matches can be Monetary or In-Kind. Note: In-Kind or Monetary matches must be 25 % or more.

Example of Monetary Matches:

- A local church donates \$200.00 to purchase art supplies for a summer art camp.

Examples of In-Kind matches: (When calculating volunteer time, use minimum wage - \$7.75 an hour.)

- A local community center donates the rental fee for a music concert.
- A musician donates 30 hours to teach during a summer art camp for children.
- Community members donate time to staff after school art program.



Sample Budget

Applicant: Black Belt Community Center for the Arts
Overall Budget: \$ 4,852.50
Grant Request: \$ 3,000.00
Project Date(s): Starting June 15, 2018 and ending July 24, 2018
Project: To support a six week summer art camp to bring arts education to the youth of our community.

Project Budget:

	Overall Budget	Grant Request	In-Kind (25%)
Art Instructor Stipends	\$ 1,500.00	\$ 1,200.00	\$ 300.00
Art Supplies	\$ 500.00	\$ 400.00	\$ 100.00
Publicity/Advertising	\$ 200.00	\$ 100.00	\$ 100.00
Music Instructor Stipends	\$ 1,500.00	\$ 1,300.00	\$ 200.00
Building Rent	\$ 500.00	\$ ----	\$ 500.00
Volunteers (3 people x 3 hours a day at \$7.75 an hour each for the 30 days)	\$ 652.50	\$ ----	\$ 652.50
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Total	\$ 4,852.50	\$ 3,000.00	\$ 1,852.50

Note: In-Kind or Monetary matches must be 25 % or more.

