



Black Belt Community Foundation 2019 Community Grant Application

INSTRUCTIONS: Applications **must be received** no later than **2:30 PM Central Time on Friday, May 10, 2019**. Late or faxed applications will **NOT** be accepted. Complete proposals may also be hand-delivered to the Black Belt Community Foundation's office at 609 Lauderdale Street, Selma, AL or emailed to communitygrants@blackbeltfound.org.

ATTENDANCE AT ONE OF THE GRANT SEEKERS WORKSHOP IS MANDATORY TO BE CONSIDERED FOR A 2019 COMMUNITY GRANT.

The Black Belt Community Foundation (BBCF) invites groups and organizations based in and serving Alabama's Black Belt to apply for one-year grants for community-led activities around the 12-county Black Belt region. Maximum grant awards will be announced by the local county grants review committee at the respective county's grant seekers workshop. The Board of Directors will announce the 2019 Black Belt Grant Awards in June 2019.

Headquartered in Selma, AL, BBCF supports community efforts that will contribute to the strength, innovation and success of Black Belt citizens and communities. BBCF's mission is to forge a collective stream of giving from the community and other sources so we, the people of the Black Belt, can enhance our continuing efforts to lift ourselves by taking what we have to make what we need.

BBCF seeks organizations engaging the Black Belt citizens in addressing community issues. In this round, grant awards will be available for projects focusing on:

- Community Economic Development
- Education
- Health

WHO MAY APPLY: BBCF only funds organizations **based in and serving** communities in our 12-county region: Bullock, Choctaw, Dallas, Greene, Hale, Lowndes, Macon, Marengo, Perry, Pickens, Sumter, and Wilcox. We anticipate that grants will be awarded in each county. **A letter of support from individuals other than those serving on the local grants review committee must accompany each application.**

Please note that grants will NOT be awarded to:

- individuals
- political organizations, officials, or candidates for public office
- fundraising drives or events
- school systems
- tickets for benefit
- lobbying activities
- scholarship or endowment funds
- religious organizations for a religious purpose

Please note that grant applications will be disqualified if:

- The organization requests more than the maximum amount. Potential grantees must attend a grant seekers workshop to find out the maximum grant award.
- The organization submits more than one grant application.

REMINDER: If at any time you have questions and/or need clarification, please contact **Christopher Spencer** by **4:30 pm on Friday, April 26, 2019** at 334-874-1126, ext. 105 and he will be glad to assist you.

Grant Application Review Process and Timeline

BBCF 2019 Grant Applications will be reviewed through a comprehensive process conducted by the BBCF Local Grant Committee in each county and the BBCF Board of Directors. The local grant committee consists of one board member, one staff member, the local community associate's coordinator and two active community associates. The BBCF Board of Directors will make the final decision no later than **June 2019** and award grants on **June 29, 2019**.

Funded organizations are required to attend the grant ceremony. Please make sure to notify or send an invite to Christopher Spencer at communitygrants@blackbeltfound.org for your BBCF funded events. The BBCF would like to see the impact your grant is having on your community and share in our annual report.



Black Belt Community Foundation

2018 Community Grant Application

PART I: Organizational Information

| | | | |
|---|-------------|---|-------------|
| Organization's Legal Name: | | Amount of Request: \$ | |
| Mailing Address: | | | |
| City: | State: | Zip: | County: |
| Contact Person: <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Rev. | First Name: | | Last Name: |
| Contact Number: | Home: () - | Work: () - | Cell: () - |
| Email Address: | | Has organization received funding in the past: <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Tax ID: | | Year Organization was founded: | |

Fiscal Agent's Information (if applicable)

| | | | |
|---|-------------|--------------------------------|-------------|
| Does your organization have tax-exempt status [501(c) (3)]? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If your organization is not an incorporated nonprofit with tax-exempt status acknowledged by the Internal Revenue Service, you MUST submit this grant proposal through a qualified Alabama tax-exempt organization that will serve as your fiscal agent. This organization must be located within our 12-county service area. A letter from your fiscal agent must accompany your application. Please contact the Black Belt Community Foundation office at (334) 874-1126 for more information.</i> | | | |
| Fiscal Agent's Legal Name: | | | |
| Mailing Address: | | | |
| City: | State: | Zip: | County: |
| Contact Person: <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Rev. | First Name: | | Last Name: |
| Contact Number: | Home: () - | Work: () - | Cell: () - |
| Email Address: | | | |
| Tax ID: | | Year Organization was founded: | |

Part II: Grant Request Information (Application Responses 2 Pages Not Including Attachments)

| | | |
|--|-------------|-------------------|
| Project Name: | Start Date: | Project End Date: |
| Approximately how many individuals will your project engage? | | |
| Specify which target audience your proposed project will address: | | |
| <input type="checkbox"/> 0-12 years <input type="checkbox"/> 13-18 years <input type="checkbox"/> 19-25 years <input type="checkbox"/> 26-54 years <input type="checkbox"/> 55 and older <input type="checkbox"/> All ages | | |
| Select the major area your proposed project will address: | | |
| <input type="checkbox"/> COMMUNITY ECONOMIC DEVELOPMENT <input type="checkbox"/> EDUCATION <input type="checkbox"/> HEALTH | | |
| 1. Attachment 1 – GRANT NARRATIVE | | |
| 2. Attachment 2 – PROJECT IMPACT | | |
| 3. Attachment 3 - BUDGET | | |
| 4. Attachment 4 – LIST OF ORGANIZATON'S OFFICERS/LEAD VOLUNTEERS | | |

Authorization

Two original and legible signatures are required before a grant application will be considered for funding.

The governing board or leadership group of our organization has approved the submission of this request for grant support from the Black Belt Community Foundation.

 Executive Director or Lead Volunteer Date

 Board Chair or Additional Lead Volunteer Date



ATTACHMENT 1: Grant Narrative

Project Description: 1. Summarize the project or activity for which funds are being requested. 2. Describe the community needs being met by the proposed project. 3. Who are your community partners and what role will they play? 4. What successful projects have you done in the past? 5. What other sources will you seek to fund this project?



ATTACHMENT 2: Project Impact

Answer the following:

1. What resources will you need to accomplish the proposed project?
2. Describe the activities your organization will provide to accomplish the project goals and who will the project reach?
3. How will you engage participants from all socio-economic categories?
4. How will you measure the success and share outcomes of your project?



ATTACHMENT 3: BUDGET

| |
|--------------------------------|
| Applicant Organization: |
| Overall Budget: \$ |
| Grant Request: \$ |
| Project Date(s): |
| Project Name: |

Project Budget:

| | Overall Budget | Grant Request | In-Kind (25%) |
|--------------|----------------|---------------|---------------|
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
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| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| Total | \$ | \$ | \$ |

The Black Belt Community Foundation 2018 Grant requires a 25% match. Matches can be Monetary or In-Kind. Note: In-Kind or Monetary matches must be 25 % or more.

Example of Monetary Matches:

- A local church donates \$200.00 to purchase art supplies for a summer camp.

Examples of In-Kind matches: (When calculating volunteer time, use minimum wage - \$7.75 an hour.)

- A local community center donates the rental fee for a concert.
- A teacher donates 30 hours to teach during a summer camp for children.
- Community members donate time to staff after school program.



Sample Budget

| |
|---|
| Applicant: Black Belt Center for Environmental Justice |
| Overall Budget: \$ 4,852.50 |
| Grant Request: \$ 3,000.00 |
| Project Date(s): Starting June 15, 2018 and ending July 24, 2018 |
| Project: To support a six-week summer camp to bring environmental education to the youth of our community. |

Project Budget:

| | Overall Budget | Grant Request | In-Kind (25%) |
|--|--------------------|--------------------|--------------------|
| Environmental Justice Student Stipends | \$ 1,500.00 | \$ 1,200.00 | \$ 300.00 |
| Supplies | \$ 500.00 | \$ 400.00 | \$ 100.00 |
| Publicity/Advertising | \$ 200.00 | \$ 100.00 | \$ 100.00 |
| Consultant | \$ 1,500.00 | \$ 1,300.00 | \$ 200.00 |
| Building Rent | \$ 500.00 | \$ ---- | \$ 500.00 |
| Volunteers (3 people x 3 hours a day at \$7.75 an hour each for the 30 days) | \$ 652.50 | \$ ---- | \$ 652.50 |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | | | |
| Total | \$ 4,852.50 | \$ 3,000.00 | \$ 1,852.50 |

Note: In-Kind or Monetary matches must be 25 % or more.

