



Black Belt Community Foundation

Floater Job Announcement

Updated 9/9/2025

Title: Floater

Reports To: Center Manager

FLSA Status: Non-Exempt

Mission: To forge a collective stream of giving from the community and other sources so the people of the Black Belt can enhance their efforts to lift themselves by taking what they have to make what they need.

Job Summary: The Head Start Floater provides support across multiple service areas—education, family services, and nutrition—ensuring smooth operations and compliance with Head Start Performance Standards.

Key Responsibilities:

- **Janitorial/Custodial:** Perform routine cleaning; disinfect high-touch areas; empty trash; restock supplies; report maintenance issues; assist with event setup/cleanup; maintain equipment and safety standards.
- **Educational Support:** Assist with lesson plans and classroom activities; provide teacher coverage; support classroom management; engage with children.
- **Family Services:** Assist with home visits, conferences, and family events; help connect families with community resources; maintain confidential records.
- **Nutritional Support:** Assist with meal preparation and service; facilitate family-style dining; promote healthy eating; ensure food safety and sanitation.
- **Administrative Support:** Participate in team meetings; stay informed on best practices.

Professionalism & Attitude: Maintain professionalism, teamwork, and a positive demeanor with children, families, staff, and visitors.

Physical Requirements: Lift up to 40 pounds; frequent sitting, standing, walking, bending, kneeling; actively engage with children.

Education & Experience: High school diploma or GED required. Knowledge of child development and early childhood education principles. Strong communication, teamwork, organizational, and time management skills. Basic proficiency with technology for educational and administrative tasks.

Benefits: 401K with 3% employer contribution (up to 5%), generous health benefits, vacation & sick leave, all federal holidays recognized.

Location: Main office in Selma, AL with six Head Start centers in Dallas, Choctaw, Marengo, and Wilcox counties.

How to Apply: Submit cover letter, resume, and references to HR@blackbeltfound.org. Open until filled.
www.blackbeltfound.org

We are an equal opportunity employer committed to a diverse and healthy workplace.