



Black Belt Community Foundation

Teacher Job Announcement

Title: Teacher

Location: Keith

Reports To: Center Manager

FLSA Status: Non-Exempt

Mission: To forge a collective stream of giving from the community and other sources so the people of the Black Belt can enhance their efforts to lift themselves by taking what they have to make what they need.

Job Summary: Responsible for planning, implementing, and coordinating a comprehensive early childhood education program that supports children's development and school readiness in compliance with Head Start Performance Standards.

ESSENTIAL FUNCTIONS:

- **Curriculum Support:** Develop and implement age-appropriate lesson plans aligned with Creative/High Scope Curriculum and Head Start standards; incorporate culturally relevant activities.
- **Classroom Management:** Create a safe, engaging environment; establish routines supporting positive behavior; conduct ongoing assessments.
- **Family Engagement:** Build supportive relationships with families; conduct home visits and conferences; provide resources and referrals.
- **Professional Development & Teamwork:** Participate in training and team meetings; stay current on best practices
- **Compliance & Documentation:** Maintain accurate records of children's progress and attendance; ensure regulatory compliance; assist with self-assessments.

QUALIFICATIONS:

Education: AA/AS in Early Childhood Education OR BA/BS in Early Childhood Education –OR- state awarded preschool teacher certification with experience teaching preschool aged children–OR- BA/BS in related field with at least six college courses in Early Childhood Education.

Experience: Prior experience with children ages 0-5 years preferred; Head Start experience is a plus.

Skills: Strong understanding of child development. Excellent communication, teamwork, and organizational skills. Proficiency in educational and administrative technology..

Physical: Lift up to 50 pounds; frequent sitting, standing, walking, bending, and kneeling; actively engage with children.

How to Apply: Submit a cover letter and resume to HR@blackbeltfound.org or complete an application online.